



Recruitment Of Financial Counselor (FC) on contractual basis

Uttar Bihar Gramin Bank, herein after referred to as Bank, the RRB operating in the 18 districts of North Bihar (Excluding Samastipur) , with Branch Network of 1032 branches and 3439 CSPs is looking for retired bank officers in scale II and above for the post of Financial Counselor, having experience of working in any public sector bank(i.e. any nationalized Bank/SBI /RRBs) with relevant expertise.

We propose to engage the services of Financial Counselor (FC) on contract as In Charge of FLC (Financial Literacy Centre) situated in all 18 Districts of North Bihar and would like to invite applications for the same from the candidates who comply with the followings.

Candidates, intending to apply for the above posts should ensure that they fulfill the minimum eligibility criteria specified by Bank in this advertisement. Please note that the eligibility criteria specified herein below are the basic criteria for applying for the said post. Candidates must necessarily produce the relevant documents pertaining to age, educational qualifications, post qualification work-experience etc. in original along with a photocopy thereof in support of their identity and eligibility as indicated in the application form.

1. AGE, QUALIFICATION & EXPERIENCE (As on 06/10/2017)

Name of the Post	In charge of FLC (Financial Literacy Centre)
Age	Less than 65 years with sound health
Qualification	Essential: i) Graduate/Post Graduate degree from a UGC recognized University Desirable: Officers with rural development background i.e. Agriculture Finance Officer/Rural Development Officer/Agriculture Officers converted to Mainstream of Banking/Lead District Managers and Faculty Leaders/Faculty members of Training Centers/Colleges with specialization in Rural Development etc. shall be preferred.
Experience/other eligibility criteria	Essential: i) Candidate should have retired on VRS or on attaining superannuation with minimum 20 years of service of which at least 15 years in Officer Cadre. ii) He should have worked as Branch Manager in any scale in a rural branch for at least 3 years OR as AFO (Agriculture Finance Officer) in a rural branch for a period of 3 years. Iii) He should have unblemished record and possess satisfactory service certificate from the previous employer. Iv) Should be well conversant with the local language. v) Should have retired from the post of officer scale II and above. vi) Should be resident of the same or nearby district of FLC.



(2)

2. CONTRACT PERIOD: The candidate shall be appointed on Contract basis for a period of one year and can further be extended for a period of one year. Renewal may be possible at Bank's sole discretion in terms of extant policies and rules.

3. CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES: The contract amount shall be fixed as the last pay and allowances drawn by the officer less the initial amount of pension fixed before commutation plus relief etc. Payable thereon OR Rs. 25,000/- per month, whichever is lower.

Further a lump sum amount of Rs.5000/- per month shall be paid towards mobile, conveyance etc.

Reimbursement of TA/DA for traveling as per requirement of the post shall be made as per the scale/grade in which he was working at the time of his superannuation.

No other allowances/reimbursement of expenses will be admissible.

4. LEAVE: The candidates shall be entitled for 15 days leave per year with maximum of 02 days per month.

5. JOB PROFILE: The officer shall be working as "In charge - FLC" and have to oversee the overall functioning of FLC as directed by Bank.

6. SELECTION PROCEDURE: The eligible candidates will be called for personal interview after initial screening and the decision of the Bank in respect of selection of FC shall be final.

7. SUBMISSION OF APPLICATION:-Eligible candidates have to submit their applications in the given format (Annexure -A). Last date for receipt of application is **20/10/17**. No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

8. HOW TO APPLY: – Interested candidates who fulfill the eligibility criteria as mentioned above as on 06.10.2017 only may submit their applications giving details of job experience, on plain paper in the attached format along with self attested Xerox copies of all necessary documents.

Address the application, super scribing "**Application for the post of FC on contract basis**" to

**General Manager,
Uttar Bihar Gramin Bank,
Head Office, Sharma Complex,
Kalambagh Chawk, Muzaffarpur
PIN-842001**

8. APPLICATION FEE: There is no application fee prescribed.



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GENERAL INSTRUCTIONS:

- a] While applying for the posts, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his / her contractual appointment is liable to be terminated without any notice.
- b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
- c) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.

05/10/2017

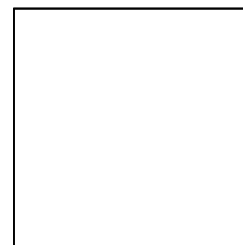
General Manager
FI
UBGB, Muzaffarpur

ANNEXURE--III

**APPLICATION FOR THE POST OF COUNSELOR FOR FLCs
ON CONTRACTUAL BASIS.**

To

**General Manager,
Uttar Bihar Gramin Bank,
Head Office, Sharma Complex,
Kalambagh Chawk, Muzaffarpur
PIN-842001**



With reference to your advertisement on Bank's Website dated **06/10/17**, I submit my application in prescribed format.

1.	NAME (in full)	:	
2.	ADDRESS FOR CORRESPONDENCE	:	
3.	CATEGORY	:	
4.	If person with Disability:		
	Type of disability	:	
	Percentage of disability	:	
5.	Date of Birth (as per School leaving Certificate)	:	
	Age in completed years as on 05/10/17	:	
6.	Contact Details:		
	Mobile No.	:	
	Landline No.	:	
	e-mail ID	:	
8.	GENDER	:	
9.	NATIONALITY	:	
10.	RELIGION	:	
11.	MARITAL STATUS	:	
12.	FATHER's / HUSBAND's NAME	:	
13.	PERMANENT ADDRESS	:	

14. **EDUCATIONAL QUALIFICATION:**

Qualification	Details (B.A/ B. Sc. / M.A / M. Sc. Etc.)	Board / University	Full Time / Part-Time	Year of Passing	Subject / Specialization	Marks (Rank if any)
Graduation						
Post Graduation						
Professional Qualification						
Others / Computer Knowledge						

15. **RELATED EXPERIENCE** – Total (in years) _____.

Sr. No.	Name of Bank	Designation	Duration	Responsibilities	Pay Scale	Extra Ordinary Achievements
16.	Retired on VRS / Superannuation			:		
	Date of Retirement			:		
	Total years of Service			:	Years.	
	Out of which as an Officer			:	Years.	
	No. of years worked as Rural Branch Managers			:	Years.	
17.	Date of issue of Service			:		
	Certificate of previous Employer			:		
18.	<u>Details of Present Employment</u>			:		
	(a)	Organization		:		
	(b)	Full Address		:		
	(c)	Position		:		
	(d)	Reporting to		:		

	(e)	Salary / Compensation Presently drawn	:	
19	Brief details of experience in the Bank in respect of working in Rural Area / as Rural Development In-Charge / As Faculty / As LDM.			
20..	Significant Achievement (if any) in respect of above assignments:			
21.	Name & Address of two references:			
	(1)		(2)	

DECLARATION:

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / appointment for the said post is liable to be cancelled / terminated at any stage and if appointed, my service is liable to be terminated. I am willing to serve anywhere in area of operation of the Bank. I agree that Bank has right to transfer me to any part of the area of operation of the Bank at its discretion.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and / or out of said advertisement can be instituted by me only at Muzaffarpur and Courts / Tribunals / Forums at Muzaffarpur and undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Bank's website dated 06/10/17.

(Signature of applicant)

Place : _____.

Date : _____

Enclosures:

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